

**Minutes of a Premises Committee Meeting of Watton Town Council held on Tuesday 2nd
September 2008 at 7.00 pm at Wayland Hall, Watton.**

Members Present: J Carr - Chairman R Ivory
 J Daly J P McCarthy
 K Gilbert L McCarthy – Vice Chairman
 M Holmes

Officers Present: Town Clerk - J Seal

23 APOLOGIES

Apologies for absence were received from Councillors: B Anderson and B Freeman

24 CONFIRMATION OF MINUTES

It was agreed by Members that the Minutes be signed by the Chairman as a true and correct record.

25 URGENT BUSINESS

On the recent service of the boiler in Wayland Hall it had been reported that there was no blending valve fitted to the disabled toilet basin, which contravened Health and Safety Regulations.

To supply and install a new TMV3 scheme, thermostatically controlled blending valve to provide mixed hot water to the basin would cost in the sum of £188.00 plus VAT.

It was agreed that the thermostatically controlled blending valve be fitted.

A meeting had been arranged for 10.00 am on Thursday 4th September with Norfolk County Council Highways to decide where the flashing 30 mph speed sign would be positioned on Dereham Road.

All Committee Members agreed to attend the meeting.

26 AMBULANCE DRIVERS TRAINING

The Clerk reported that there was a number of drivers who had joined after the initial training had been carried out and suggested that training should be updated.

Councillor Daly stated that he was intending to take up a MIDAS Training course and suggested that if the Council were prepared to pay half the cost of the training he would train all the Ambulance Drivers free of charge.

He would however charge for Manual Handling at work, which he was already certified to carry out.

It was proposed by Councillor J P McCarthy, seconded by Councillor Holmes and

RESOLVED

That the Council pay half the cost of the MIDAS Training course for Councillor Daly in return for free training of the Councils Ambulance drivers.

It was further agreed that Risk Assessment for the whole Council be put on the Agenda for the next Policy Meeting.

27 **CLOCK TOWER REPAIR**

Councillor Osborn had now repaired the workings of the clock.

It was agreed that Councillor Osborn be thanked by Council for the work that he had carried out on the repairs to the Clock in the Clock Tower.

28 **THETFORD ROAD SITE UPDATE**

The Clerk reported that the site was being worked on this week and that a site meeting would take place on Wednesday afternoon with the contractor and the Town Gardener and the Town Handyman.

It was hoped that the Allotments would be ready for mid to the end of October.

29 **PLAYGROUNDS**

No further reply from Breckland had been received on the taking over of the playgrounds.

It was agreed that the three District Councillors be asked to investigate the situation at Breckland and report back to Council.

30 **DISSABLED ACCESS**

Contact had been made with several chair lift companies who had reported that stair lifts were against EDI regulations on discrimination against wheelchairs.

Breckland's historic buildings officer had been contacted and had confirmed that listed building consent and possibly building regulation approval would be needed. He suggested that Council employ an agent to submit the applications, as drawings would be required.

Members discussed various options for a stair lift or disabled lift to access the Council Chamber and Wayland Hall and agreed that Breckland Historic Buildings Officer and access Officer be contacted to seek advice on how the Council should proceed.

It was agreed that the legal situation be looked at to ascertain the repercussion if disabled access could not be applied.

One Member suggested that the Council purchase a rescue chair for emergency evacuation for disabled persons.

It was proposed by Councillor Gilbert, seconded by Councillor Ivory

in accordance with Standing Order No 66 and

RESOLVED

That in view of the [confidential] nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw

31 **FIRE ESCAPE**

One tender had been submitted for approval.

It was agreed that further quotations be obtained.

32 **PUBLIC TOILETS**

It was proposed by Councillor Holmes, seconded by Councillor Gilbert and

RESOLVED

That it be recommended to Council that H Smith & Sons (Honingham) Ltd be awarded the contract to refurbish the public toilets.

The Meeting ended at 9.00pm

JS